

Brush Creek Metropolitan District
Thursday, February 20, 2025 at 5:30 p.m.
Meeting held via Zoom

- Joyce Hardy, President
- Jerome Meister, Director
- Jim Laing, Director
- Dean Hill, Director
- Glenn Loper, Director
- Rick Stevens, District Manager
- Cindy Herndon, District Controller
- Maggie McHugh, Water Engineer, Roaring Fork Engineering – Absent
- Shannon “Shaggy” Fink - Wildfire Resilience Project Coordinator, Aspen Fire Department

1. **Call to Order:** The meeting was called to order at 5:30 p.m. by Joyce Hardy.
2. **Approve Minutes: *Motion:*** Jim Laing motioned, with a second from Jerome Meister, to approve the minutes of the January 16, 2025 meeting as presented. All were in agreement.
3. **President’s Comments:** Board President, Joyce Hardy, had no comments for this meeting.
4. **Water Engineer’s Report:** Maggie McHugh from Roaring Fork Engineering wasn’t able to attend the meeting. Rick Stevens, District Manager, gave a brief summary of her written report submitted prior to the meeting. He highlighted the loss percentage had dropped from 23% in December down to 9.3% in January due to the leak repair done to the main PRV vault on Brush Creek Road. He noted that he and Maggie are working on a report for Pitkin County that details the BCMD water system which the county will use as part of their planning process.
5. **District Manager’s Report:**
 - a. **Trash Enclosures:** Rick Stevens began his report by giving an update on trash enclosures and the feasibility of adding security to the existing doors. The feedback that he has received so far is that the doors would have to be replaced with roll-up doors which, in his opinion, would not be durable enough for these enclosures. He mentioned that there have been a few minor repairs done to the doors. He said that the most probable answer for increasing security would be to install cameras. Joyce Hardy had several questions on how those would operate and be monitored. Rick said that he would look into it in more detail and report back.
6. **Controller’s Report:**
 - a. **Individual Water Usage:** Cindy Herndon reviewed the Water Usage and High-to-Low usage reports for the month of January noting that water usage was typically low. There were no questions or comments.

- b. **Fund Balance Report:** Cindy briefly presented the Fund Balance Report stating that everything continues to appear to be in a positive position. She noted that the Highway User Tax for 2024 had been recently deposited in the General Operating Checking account which brought the balance back up. There were no questions or comments.
- c. **Receivables:** Cindy briefly reviewed the current receivables, noting that she had recently sent out reminders to those with outstanding balances. Joyce Hardy asked about the two accounts with balances over 120 days outstanding. Cindy mentioned that she was continuing to reach out to them and would look into the possibility of sending the accounts to collections and report back to the board.
- d. **Payables:** The payables for both the General account and the Water account were reviewed by Cindy.
Motion: Joyce Hardy motioned, with a second from Jerome Meister, to pay bills as presented. All were in agreement.

7. Other Business:

- a. **Aspen Fire Department/Fire Mitigation:** Shannon “Shaggy” Fink, Wildfire Resilience Project Coordinator at the Aspen Fire Department attended the board meeting to present information and answer questions from the board regarding their wildlife mitigation efforts. Shaggy reviewed the participation they received in last year’s assessment and chipper programs. He gave a brief overview of upcoming forums that will be held to discuss the current insurance industry developments regarding individual homeowner’s wildfire coverage and what standards are being established for mitigating risks. He asked for input from the board on how they might be able to get greater participation by homeowners in the programs being offered. Rick Stevens reviewed the unique challenges that Brush Creek Village has for fire prevention and firefighting such as long driveways and heavy vegetation. Rick encouraged the board to consider what efforts BCMD might want to move forward with to get information out to owners and encourage more participation. Shaggy presented information on the Firewise USA Community program and mentioned several communities in the area have begun to get that established. Rick asked if the board would like to begin the process of getting that set up in Brush Creek Village and the board was supportive. Dean Hill asked if Rick had seen the signs directing evacuation traffic that are located in the Old Snowmass area. Rick said he hadn’t seen them but would drive out to the area and look at them.
- b. **Woody Creek Caucus Communication:** Jim Laing asked if everyone had seen the email from the Woody Creek Caucus addressing employee housing. He offered to forward the email to the other board members.
- c. **Alpine Account Signature Cards:** Jim Laing said that he had been asked by the branch manager at the Alpine Bank in the Aspen Airport Business Center if the BCMD signature cards would be updated. Cindy said that she would begin that process to remove Jerry Scheinbaum and add Dean Hill and Glenn Loper after the election in the beginning of March.

- d. Juniper Hill Traffic Updates:** Jim Laing asked if Rick had information on the U-turn at Smith Hill Way that was approved to begin construction in the fall of 2025 to improve traffic flow on Highway 82. Rick said that he and Tom Newland of Newland Project Resources, Inc. were monitoring the status and he would have an update for the board at the next meeting.
- 8. Date of Next Meeting:** The date of the next meeting has been set for Thursday, March 20, 2025 at 5:30 p.m. via Zoom.
- 9. Adjournment:** The meeting was adjourned by Joyce Hardy at 6:47 p.m.